



POLICY AND PROCEDURE

PATIENT RIGHTS AND RESPONSIBILITIES

Patients of Atlanta Women's Health Group have the right to:

- Privacy and to receive considerate and respectful care regardless of race, national origin, religion, physical handicap, or source of payment.
- Know the identity of physicians, nurse midwives, nurse practitioners, nurses and others involved in your care.
- Be provided with understandable information regarding your health care and treatment.
- Participate in candid discussions of appropriate or medically necessary treatment options for your diagnosis, treatment and prognosis, regardless of cost or benefit coverage.
- Refuse any treatment after being informed of the medical consequences of your action.
- Expect that all communications and records pertaining to your care will be treated confidentially by the physician, except in cases such as suspected abuse and public health hazards when reporting is required by law.
- Access and review your medical records and any other information that pertains to you in accordance with HIPAA standards.
- After hours response by the on-call physician for urgent or emergent conditions.
- Be told of the immediate and long-term financial significance of treatment options.
- Information about the cost of care and estimates of your out of pocket responsibility

Patients of Atlanta Women's Health Group have the responsibility to:

- Be on time for appointments or cancel 24 hours in advance.
- Comply with the agreed upon treatment.
- Be honest and open with the physician.
- Report any unexpected changes to the physician.
- Respect the rights of fellow patients.
- Treat the physicians and staff with respect and dignity.
- Report changes in address and phone numbers.
- Provide complete and current information about your insurance coverage.
- Meet out of pocket responsibilities at the time of service.